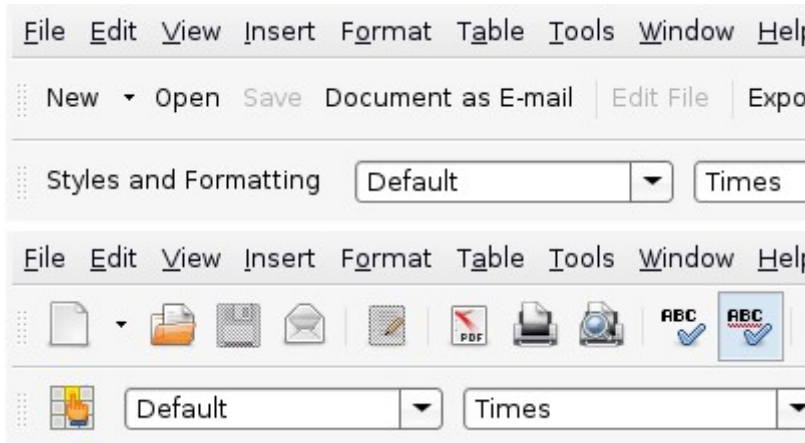


LibreOffice

Restore Missing Icons



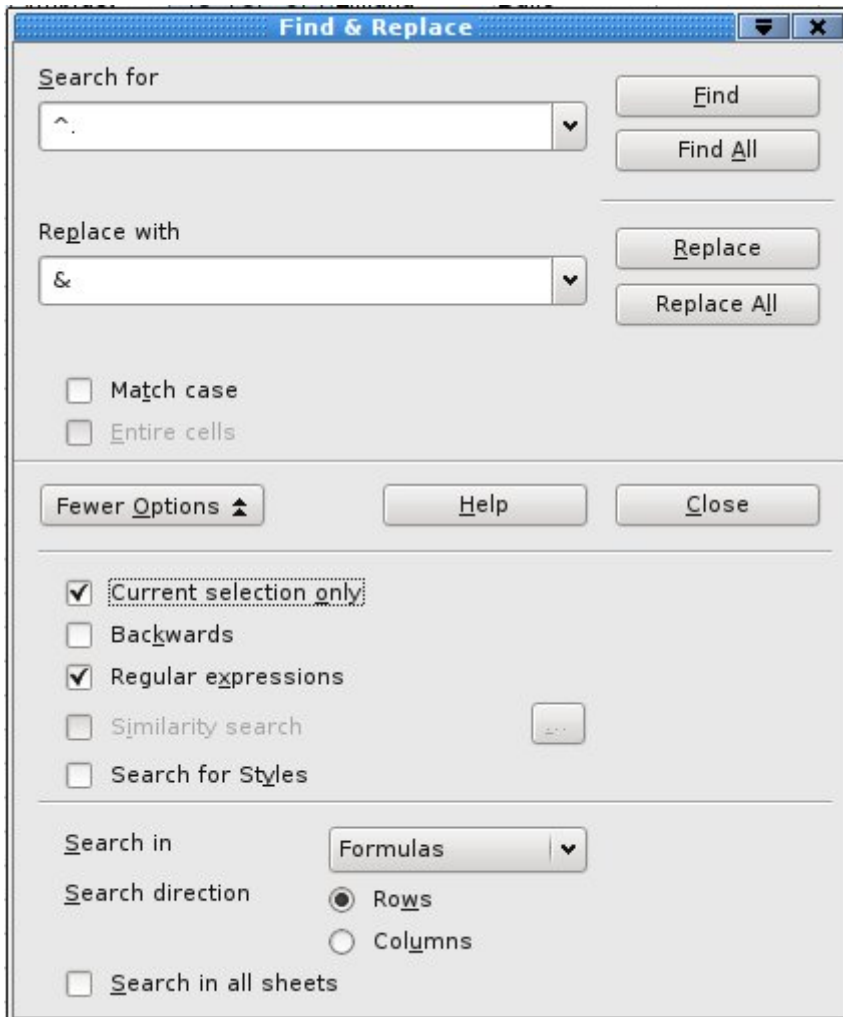
Sometimes, it may happen that OpenOffice's toolbar icons have disappeared. There is an easy fix for this:

- Launch OpenOffice and open the menu `Tools -> Options`.
- Select `View` from the list on the left.
- Open the icon theme drop down box under the label `Icon style and size` and select `Human`.
- Click `Ok`.

Now, the icons should be displayed again.

Human readable Matrikelnummern

- Open a new Spreadsheet file in !LibreOffice Calc
- Copy and paste the data (Matr.Nummer, Vorname, Nachname).
- Select the column Matr.Nummer, use `Format > Cells...`
- Select in the box Category the item Number
- Down in the Format-Code box write: `00--000--000`
- Hit okay (nothing will change yet)
- This column still selected use `Edit > Find & Replace...`
- In Search For give the two characters `"^."` and in replace with give just an ampersand `"&".`



- Then make sure the options "Current Selection Only" and "Regular Expression" are selected and hit "Replace all"
- Now the Numbers should be formatted okay.
- Now in a unused column on the row as the first student paste there the formula:

=CONCATENATE("\exam{"&B2;"&"}&";TEXT(C2,"00--000--000");"&"}&";D2,"&"}&";E2;"&"}&")

- Change the cell references according to your data!
- Hit Enter, select this cell and drag the lower right corner downwards so that every students line gets its copy of that formula.
- Save the file.
- Select the Column with the formulas and copy it.

Revision #3

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